

**DEPARTMENT OF STATISTICS**  
**Panjab University, Chandigarh-160014 (INDIA)**  
(Esttd.under the Panjab University Act VII of 1947-  
enacted by the Govt. of India)

No./Stats/16/ 580  
Dated: 5 .08.2016

**Subject: Quotation for the purchase of Portable External Hard Disk**

Sir,

The Department of Statistics plans to purchase **Portable External hard Disk** as per detail given below.

Sr. No.	Specifications:	Quantity
External Hard Disk	Wireless Portable External Hard Disk 1 TB	10

You are requested to send the quotation of your lowest rates in duplicate along with Terms and Conditions of payment **by post** in the name of the undersigned clearly mentioning on the top of the envelope **quotation for External Hard Disk**. The last date for receiving the quotations by post is 16.08.2016.

**Important: -**

- (a) **Please quote Technical and Financial bid in two separate envelopes along with EMD.**
- (b) The bidders are requested to attach the EMD Demand Draft @ 2% of the total value of quotation in the name of (The Chairperson, Department of Statistics, Panjab University Chandigarh) with quotation.
- (c) Validity of Quoted Rates must be at least 2 Months.
- (d) Quotations by hand, after due date **and** without EMD money will not be accepted.

Thanking you,

(Prof. Kanchan K. Jain)  
Chairperson